

BCDB DISSERTATION COMMITTEE MEETING SUMMARY AND PROGRESS REPORT FORM

The purpose of this form is to provide documentation and a summary of the outcome of the student's dissertation committee meeting. It should be completed at the end of each committee meeting. To receive credit for your committee meeting, please return completed forms promptly to the BCDB Program Office, Suite 300A Dental Building. Do not hold this form for separate meetings with absent members; separate meetings may be documented on separate forms.

DATE: _____

STUDENT: _____

MENTOR: _____

COMMITTEE MEMBERS
(please print and sign name)

PROGRESS
(O = Outstanding, S = Satisfactory, U = Unsatisfactory)

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Approximate date of next meeting: _____

Note: maximum interval between committee meetings is six months for students up to and including year 5, then four months in year 6 and beyond. The committee may require a student to hold a meeting earlier than these guidelines.

Approval to prepare written dissertation without holding a further committee meeting

Note: no more than six/four months (if the student is year five or earlier/if the student is in year six or above, respectively) permitted between receiving approval to prepare a dissertation and the defense date.

Anticipated written dissertation approval and defense date: _____

Specific Comments; indicate if back or additional page used

(e.g., progress in preparing results for publication, experiments required to fulfill degree requirements, expected timetable for meeting these goals, etc.)