

***BCDB Addendum to
GDBBS Mentor Assignment Agreement***

By signing the GDBBS Mentor Assignment Agreement, the student and mentor agree to abide by all rules and regulations as outlined in the Graduate School Handbook, the GDBBS Policy Manual, and the Program Guidelines. The purpose of this form is to highlight some of the expectations that the BCDB Program has for its students and their mentors, especially during their first year in the research lab. It does not imply that any rules and regulations not mentioned may be ignored.

This agreement is required to formalize all Mentor assignments in the BCDB Program. Both Mentor and Student should initial all lines to indicate that they have read and understand each of the requirements.

____ / ____ Student must assemble a dissertation committee to oversee progress toward the PhD degree, no later than December 1 in the Fall Term in Year 2.

____ / ____ Student must convene first committee meeting within six months of passing the oral qualifying exam. All meetings must be documented on a Thesis Committee Meeting Summary and Progress Report via Docusign.

____ / ____ Mentor is expected to participate actively and provide extensive feedback to Student when Student is enrolled in the BCDB grants course, Hypothesis Design & Scientific Writing (IBS 522R).

____ / ____ Student must complete the oral qualifying exam by March 1 of Year 2.

____ / ____ Committee meetings must be held at least every six months through the end of Year 5. In Year 6 and beyond, meetings must be held at least every four months. (Committee may opt to meet more often.)

Student Name _____
Print or type

Date _____

Signature

Mentor Name _____
Print or type

Date _____

Signature