GPTP appointment process

The GPTP seeks to support students as they develop their technical, operational and professional skills so they can succeed in their desired career in the biomedical workforce. In addition to the GMB curriculum, GPTP appointees and affiliates take part in activities to enrich their training experience through activities including resiliency training, iterative career reflection and customized skills development. The GPTP aims to appoint students who fully engage and embrace their training opportunities.

For the 2024 appointments, all students entering their second year (G2) are expected to be appointed for 2 years (G2 and G3) with their G3 appointment contingent on satisfactory completion of G2 activities by both the student and mentor. Current appointees entering their 3rd year (G3) with satisfactory completion of GPTP activities this past year will be appointed for 1 year.

Why apply?
- The student will receive training in areas related to but not normally covered in the curriculum.
- The program will support students through career exploration and relevant skills development.
- The student will receive a financial allowance for travel and supplies.

Eligibility:
- GMB program students who are US citizens or permanent residents.
- Students need to be entering their **2nd** year (G2) in Sept 2024.
- Students must be in good academic standing.
- Signed mentor-mentee compact must be complete*.
- Mentor must have completed mentor <u>and</u> DEI training**.

Criteria for selection. The GPTP Steering committee will recommend appointments using the following:
- potential for student to benefit from the GPTP
- evidence of student engagement (e.g. participation in GMB or Emory activities)
- satisfactory academic performance by student
- evidence of student drive
- commitment by mentor to training activities (stated or historical once the program is established)
- contributions of mentor to GMB program through teaching and service
- contributions of mentor to diversity, equity, inclusion and belonging (DEIB) in graduate training
- record of students from mentor's lab graduating in a timely manner
- sufficient funding within mentor's lab to support the research relevant to student
- mentor's willingness and flexibility in timing for student to do an internship
- documented completion of mentor and DEIB training by mentor

Application: Please upload the following to the GPTP application system. All files must be uploaded in PDF. The student must initiate an application for the mentor to be able to upload their PDF (as a reference). The application must be complete by **noon on June 20, 2024.**

Student should upload:
1. **NIH Predoctoral Fellowship Biosketch*** (Section D NOT required)**
   - Use current form and instructions at bottom of https://grants.nih.gov/grants/forms/biosketch.htm
   - **Section A**, personal statement should include how you foresee your training benefiting from the GPTP activities and how you envision engaging in that training
   - **Section B**, positions should include any non-coursework activities since matriculating at Emory.
2. **Emory transcript,** unofficial version
3. **Completed and signed mentor-mentee compact***

Mentor should prepare items 4-6, compile into a single PDF and upload:

4. **NIH non-fellowship Biosketch**
    o   Use current form and instructions at top of https://grants.nih.gov/grants/forms/biosketch.htm
    o   **Section A**, In explaining why you are well suited to be a GPTP mentor, please convey mentoring philosophy, mentoring/training history, participation in both teaching and service in the GMB program, and your contributions to DEIB in your laboratory and at institutional level.
    o   **Section B**, if appropriate, please include listing of DEIB positions and activities such as participation in diversity training, promoting diversity in laboratory teams, DEIB work on committees, mentoring underrepresented trainees, incorporating DEIB into teaching, community service activities, DEIB administrative duties.

5. **All current and pending support**
    o   Use form and instructions at https://grants.nih.gov/grants/forms/othersupport.htm
    o   Signature not required
    o   May use recent document prepared by the RAS for RPRR or JIT
    o   If no extramural funding, please briefly describe the funding plan for the student after T32 support

6. **Completed GPTP Nomination in InfoReady system**
    The following questions will require a response in short format (limit 2000 characters each):
    o   Why do you believe we should appoint the student to the GPTP?
    o   How you foresee the student's training benefiting from the GPTP activities?
    o   Describe your commitment to participating in GPTP events and activities.
    An affirmative response will be required for the following statements:
    o   I attest that I will support a GPTP appointee (G2-3) or affiliate (G4 and above) in my lab to participate in GRAD705R[#], should they wish to do so.
    o   I am certified by the Atlanta Society of Mentors (ASOM)" **OR** "I will be ASOM certified by December 2024 and understand that failure to do so will result in students in my lab not being permitted to receive GPTP funding through the Spring 2029 semester.
    o   I have a certificate of completion for *Diversity: Inclusion in the Modern Workplace* training

*Mentor-mentee compacts are designed to align expectations between the faculty adviser and students. The word "compact" conveys the intention that the document facilitate open dialogue and a two-way commitment between the mentor and mentee. Information and examples at https://biomed.emory.edu/PROGRAM_SITES/GMB/resources/gptp.html

All mentors must be ASOM certified and complete the Diversity and Inclusion in the Workplace training; Log into **PeopleSoft/Self-Service, select Learning Management, use search function and course name to find enrollment screen and complete training.

*** Please note the SciENcv tool will aid in creating biosketches: https://www.ncbi.nlm.nih.gov/sciencv/

[#]GRAD705R: The Office of Professional Development and Career Planning (PDCP) oversees the experiential learning experiences course. This 1-4 credit hour course enables students to partake in pre-approved experiential learning experiences up to 10 hours per week. The PDCP individually approves each experience, aligns expectations between the host and student, and follows up with both parties. Participation and credit in GRAD 705R complies with the Office of Management and Budget's Uniform Guidance 200.400(f) requiring, "the recognition of the dual role of all pre-doctoral staff, who are appointed to research positions with the intent that the research experience will further their training and support the development of skills critical to pursue careers as independent investigators or other related careers." This means that students supported on research grants may partake in broader training activities, such as internships. Students should contact the PDCP at least one semester in advance of internship.