



## ***IMP Addendum to GDBBS Mentor Agreement Form***

By signing the GDBBS Mentor Agreement form, the student and mentor agree to abide by all rules and regulations as outlined in the Graduate School Handbook, the GDBBS Policy Manual, and the Program Guidelines; exceptions must be documented in writing. The purpose of this form is to highlight some of the expectations the IMP Program has for its students and their mentors, especially during their first year in their research lab. It does not imply that any rules and regulations not mentioned may be ignored.

This agreement is required to formalize all mentor agreements in the IMP Program. Both Mentor and Student should initial all lines to indicate that they have read and understand each of the requirements.

NOTE: Some students may have earlier deadlines, determined on an individual basis.

\_\_\_\_ / \_\_\_\_ Student must complete the oral qualifying exam in January of year 2. Mentors of students taking exams are expected to serve on 3 exam committees for other students.

\_\_\_\_ / \_\_\_\_ Mentor is expected to **actively** participate and provide **extensive** feedback to Student when Student is enrolled in the IMP course, Hypothesis Design & Scientific Writing (IBS 522R)- Spring of year 2.

/  Student must assemble a dissertation committee to oversee progress toward the PhD degree, no later than the end of Spring Term in year 2.

\_\_\_\_/\_\_\_\_ Student must convene first committee meeting by July 1 of year 2. All meetings must be documented on the IMP Dissertation Committee Meeting Summary & Progress Report and submitted to the Program Administrator following the meeting.

\_\_\_\_/\_\_\_\_ Committee meetings must be held once per year in years 2 and 3. Starting in the 4<sup>th</sup> year, students are to meet with their committee at least every 6 months. (Committee may opt to meet more often.)

Student Name \_\_\_\_\_  
Print or type

Date

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### Signature

Mentor Name \_\_\_\_\_ Date \_\_\_\_\_  
Print or type

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Signature