

REQUIREMENTS FOR MEMBERSHIP IN THE TRAINING FACULTY

Consistent with GDBBS policies, there are three types of membership in the MSP Program. New members are usually expected to qualify for Full Membership, but their status may be changed later under certain circumstances.

- 1) Full Members must be independently funded faculty at Emory University in good standing. They have full rights and privileges, including the right to serve in any GDBBS function and to act as Dissertation Advisors. All dissertations must be directed by a Full Member, even if the research is being done in the laboratory of an Associate or Adjunct member.
- 2) Associate Members must be faculty at Emory University. These faculty members may only serve as a Dissertation Co-Advisor. This category may include faculty who may not take a student because of indebtedness to the Stipend Reserve Fund; or those who have been judged to be non-participatory during the annual Program Review of participation.
- 3) Adjunct Members are faculty or staff of another institution and have credentials similar to those of Full Members. The MSP Program does not accept Adjunct Members at this time.

Requirements for Maintaining Membership. Full members of the MSP training faculty must participate in the teaching and/or service functions of the program, be active in research, and document these activities as follows:

Teaching. Submit and grade qualifying exam questions. Attend graduate seminar and submit papers for student presentations. Teach in a graduate IBS or MSP course, either as principal instructor, guest or team lecturer, course director, or seminar director. Supervision of students in laboratory rotations, dissertation research, or directed study does not satisfy this requirement. Training faculty must maintain an average of 3 contact hours per year, averaged over 3 years, to satisfy their teaching obligation. Course or seminar directors will be credited with contact hours equivalent to the number of credit hours for the course(s) they direct.

Service. Serve on the Executive Committee or as a member of a standing committee or subcommittee. Attend the Program retreat and Program recruiting activities. Serve on MSP student dissertation committees.

Research. Faculty must be actively engaged in research, and have the resources to support graduate student stipends and research activities. This requirement can be satisfied by current research funding or by funding for at least 2 of the previous 4 years at a level sufficient to support graduate student research.

Documentation. Return a yearly questionnaire documenting program participation. Expectations of Associate or Adjunct members are lower, but they must also document their participation yearly. The questionnaire is a requirement for continued program membership.

Faculty Evaluation – Training faculty activities will be reviewed by the membership committee. Failure of a full faculty member to meet the requirements of the program will result in a one-year probationary period, in which the member will not be eligible to host MSP students for laboratory rotations nor serve as a research advisor for new students. Those individuals who have not satisfied the maintenance requirements after one year on probation will be moved to Associate member status. To be reinstated to full membership, faculty on probation or Associate members must document that they have satisfied the requirements for membership. Any decision regarding membership status may be appealed to the Executive Committee.